



**EXECUTIVE COMMITTEE
MEETING MINUTES**
June 10, 2020 ♦ 2:00 pm – 4:00 pm

Via Zoom

I. OPENING REMARKS

Meeting called to order by Santa Barbara County Workforce Development Board (SBCWDB) Chair Sandra Dickerson at 02:02 PM.

II. ROLL CALL

Executive Committee Members in Attendance:

Sandra Dickerson, Dianne Owens, Glenn Morris, Daniel Nielson

Santa Barbara County Staff in Attendance:

Ray McDonald, Anthony Garduno, Linda Hillman

A quorum was established at the start of the meeting, with four out of four members present.

III. PUBLIC COMMENT

No public comment.

IV. AGENDA ITEMS

A. Director's Report

Ray McDonald provided an overview of the new PY20-21 statewide performance goals. The performance goals are a result of negotiations between the State and the U.S. Department of Labor, which is further adjusted for each local area. Mr. McDonald pointed out that these negotiations took place after COVID-19 began, and the U.S. Department of labor did not take into account any grace, waivers, or extenuating circumstance. It is therefore unlikely that when SBCWDB does their performance negotiations this summer, that the State will allow any leeway based on the pandemic.

The State has been working on a number of initiatives because of COVID-19. One of these initiatives focuses working with restaurants to do food preparation for first responders, the elderly, or the homeless, depending on the local situation.

SpaceX has contacted SBCWDB and alerted us that they are doing recruitment for their operations. Vandenberg Air force Base has a recruiter located in Costa Mesa, which SBCWDB will be working with to get him their first new hires: Integration Technicians.

B. Reorganization to the Agenda

No changes were made.

C. Old Business

The minutes of February 19, 2020, were considered as follows:

Action: Dianne Owens moved, seconded by Glenn Morris, and carried by a vote of 4-0 to approve the minutes of February 19, 2020.

D. New Business

i. Approval of MOU for AJCC Mandatory Partners

Federal legislation requires an MOU between the SBCWDB and the AJCC partners. It also allows the governor to establish a system and determine what has to be in the MOU. In California, we have two phases of MOU: one that speaks to the shared services and program operations, and the other that describes the shared resources and costs. The County of Santa Barbara Board of Supervisors (BOS) and SBCWDB have both previously approved the MOUs with our required AJCC Partners. Subsequently the WDB staff, using guidance provided by the State, have prepared an MOU that combines the Phase I and Phase II MOUs as required by EDD in Directive WSD 18-12.

Action: Glenn Morris moved, seconded by Diane Owens, and carried by a vote of 4-0 to approve:

- (a) the Memorandum of Understanding (MOU) that combines the previous Phase I and Phase II MOUs, including the Infrastructure Funding Agreement (IFAs) required under WIOA; and,
- (b) Authorize the WDB Chair to sign the MOU on behalf of the WDB, and the WDB Executive Director to sign on behalf of the Adult, Dislocated Worker, and Youth Programs.

ii. Status Update

Ray McDonald provided the Executive Committee with updates to our America's Job Centers of California (AJCCs) resulting from COVID-19, and the governor's stay-at-home order:

- Both North and South County AJCCs are temporarily closed to the public, and only limited staff remain in the building, while others are teleworking.
- Both buildings remain in limited service mode; EDD staff and ResCare staff are seeing people by appointment only.
- SBCWDB Staff are working with Partner staff to get our AJCCs ready to be open to the public following Santa Barbara County's RISE Guide, Environmental Protection Agency (EPA), and Cal/OSHA requirements.

iii. Program Status Update: Changes in Delivery

The SBCWDB has taken measures to move forward and continue to provide services during the COVID-19 pandemic. Initially Goodwill closed down operations back in March 2020, but after working with SBCWDB staff were able redesign their service delivery to reopen quickly. Both ResCare and Goodwill have staff who continue to work with clients that they have enrolled in the programs prior to the pandemic.

- In April 2020, WIOA program orientations, eligibility determinations, follow-ups, and workshops transition to virtual platforms.
- In May 2020, SBCWDB staff worked with EDD to create a video Rapid Response presentation, to put online and provide the public with an overview of available services.
- SBCWDB is in negotiations with the California Employers Association to provide a Businesses Services Human Resources Hotline, webinars, on-site workshops, and consultations.
- SBCWDB staff is working with various industry experts to provide Virtual Basic Career Services at the AJCCs. These include presentations, and workshops available to the public as "universal services."

- SBCWDB is currently exploring jobs portal services through Launchpad or Allan Hancock College (AHC). A jobs portal would serve to match employers to job seekers, and establish a common intake platform where job seekers could also be match with workforce programs.

iv. Update on Funding

The California WDB directors has been trying to get the State to waive the 30% training expenditure requirement due the fact that most training providers have shut down operations statewide during the pandemic.

- If the State grants the waiver, SBCWDB anticipates a potential recapture of approximately \$469,523 from ResCare.
- If the waiver is not granted, SBCWDB would have a potential recapture of approximately \$130.637 from ResCare.
- Goodwill’s potential recaptures figures are not available at this time.
- The PY 20-21 WIOA allocations for Santa Barbara County has increased by 7.4% in relation to the current program year, and includes \$1,339,117 for Youth, \$969,940 for Adult, and \$937,666 for Dislocated Worker.
- SBCWDB staff competed for, and was awarded the following grants:

VEAP – Veteran’s Grant	\$500,000	04/2020 - 03/2021
State Additional 25% DW Funding	\$560,000	02/2020 - 09/2021
P2E – Prison to Employment	\$337,428	09/2019 - 03/2022
AB1111 – Pathways to Employment	\$117,000	04/2020 - 06/2021
COVID-19 Special Supportive Services – 25% DW Funds	\$135,000	03/2020 - 09/2020
COVID-19 NDWG	\$500,000	04/2020 - 03/2022
STEPS 2020	\$500,000	04/2020 - 09/2020
SB1: High Road Construction	\$462, 506	06/2020 - 03/2022

v. Discussion of Options

Ray McDonald proposed to create a type of reboot plan and bring a written document to the full WDB Board that dovetails with the RISE plan and outlines how SBCWDB is going to help get people back to work.

Sandra Dickerson expressed some uncertainty about the necessity of such a plan considering the scope of all other considerations businesses will face; it does not seem that critical. Glenn Morris added that he does not think that the decisions to bring people back to work will be something the SBCWDB can affect much. Instead, issues like level of comfort with risk to family members, and availability of childcare are more likely to be the deciding factors. Mr. Morris further advised that a better used of staff time might be prepare for a higher volume of demand for short term services; people will be unemployed or underemployed for a while, so best to prepare the AJCCs for the increasing in foot traffic.

vi. Discussion of future WDB Meetings

Ray McDonald advised the Executive Committee that he would still go ahead bring a basic plan outline to present to the full WDB Board in July 2020.

The Executive Committee requested that we should continue to plan board meetings to be done via zoom. Daniel Nielson advised that SBCWDB check with county counsel regarding the expiration date for the governor’s suspension of the Brown Act rules.

V. Next Executive Committee Meeting

August 19, 2020
10:00 am - 12:00 pm
Via Zoom

VI. ADJOURN

Meeting adjourned at 11:58 AM.